Finance (1931) Department.
(Pension)

MS SERIES.

G.O. No. 73
73

DATED 17.1.31.
17.1.31

[Despatch Abstract.]

[illegible] - [illegible] Rao, Process-[illegible], Municipal Bench Court, [illegible] - Widow of - [illegible] loned

C.F. 20—10,000—7-8-1

Judicial **DEPARTMENT.**

Received 3-JAN 1931 192 . *Registered* 35 Pen 192 31

Subject.

Applications for compassionate gratuities.

The case of the widow Habeeb Sahib is dealt with separately.

ENCLOSURES. 11 Pages
No. 2 Service Registers.

Spare copies.....

Dis. No. 2/2.1.31.

Station Bellary. *Dated the* 31st December 1930. 192

From (Name) C.H.Mackay Esquire, M.A.,B.C.S., Bar-at-law,

(Designation) District Judge, Bellary.

To The Secretary to the Government of Madras,

Finance Department.

Sir,

I have the honour to forward herewith two applications from Kamma, widow of Kanthi Sinnoji Rao and Hashmath Bi, widow of Habeeb Sahib, late process servers of the District Munsif's Court, Bellary for the grant of compassionate gratuities under G.O.No.422 dated 3-6-1926. The record of enquiry made by the Revenue Department is enclosed.

2. I strongly recommend that gratuities may be sanctioned. They may be made payable at the Bellary Treasury.

3. The service registers of the process servers are

Pens

To

The District Munsif of

Bellary.

Most Honoured Sir,

I, Earamma, widow of Savanthi Bikkoji Rao, late peon, District Munsif's Court, Bellary, residing in Mahratta Street, Brucepet, Bellary, most humbly beg to submit as follows:-

My husband, Savanthi Bikkoji Rao, died about 5 days ago, quite unexpectedly, leaving behind his widow (myself) and five children whose ages range from 13 to one year; all minors, quite incapable of moving in the civilised world to look to their future living; nor are they capable of realising the impending responsibility to protect themselves.

The deceased was a Process Server in your Honour's Court and had put in a service of nearly 16 years. His humble position burdened with a remarkably large family around him to be maintained and supported, could not find means to save anything for his family to depend upon.

I have, however, been encouraged by the kind advice that cases of such of the families of a deceased Government servant, who has sufficiently served in a Government department, who have been left under others' mercy, are being benevolently considered by the benign Government in the award of some remuneration. Hence I am put to necessity, under the present circumstances, to approach your honour, as a widow of the peon of your honour's department, with the request that my case may kindly be taken into consideration and recommended for the award of the remuneration intended for such families under the Government Order. For which act of kindness I shall ever be grateful.

I beg to remain,
Most Honoured Sir,
Your most obedient servant,

[redacted]

Bellary,
12. August 1930.

C F. 32.

DEPARTMENT.

In reply, please quote number, date and short title.

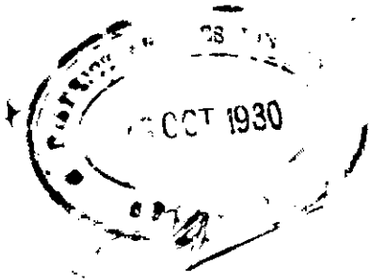
Received ..... *Registered* .....

From (Name) T.Bennett Esquire I.C.S.,

(Designation) Collector of

Post Box ....., (Station) Bellary.

Telegraphic Address .....



To The District and Sessions Judge,

Bellary.

Misc 3205/1930 25.10.30
No. ....., *dated* 192

Sir,

Enclosures .....
2 Petitions
with records
of enquiry
Spare Copies .....

* Pension - ~~xxxpensxxxx~~ Compassionate gratuity- Channa and Hussain Bee - widows of S.Bikkoji Rao and Habib Sahib - late process servers - Dt. Munsiff's court - pecuniary circumstances reported -
Your reise., 2264/ 4.9.30

In returning herewith the two petitions -- received with your letter read above, I enclose the reports of the Revenue Inspector Bellary in original together with the records of enquiry made for your information. Further enquiries may be caused to be made regarding the pecuniary circumstances of Nashmath Bi in Renukonda where her father in law is said to be residing.

By order

Venkatasubba

for H.Sarisnteder.

25/10

.a.a.25.10

Statement of Eatamma wife of Salauthi Bikky Rao of Bellary before the Revenue Inspector Bellary.

AT 24

Ramamma
wife of Venkata
Narasaiah

Age

D Venkataramana
Ch Ballary Sthapana.

Statements of respectable people in the locality
in Bellary before the Revenue Divisional Officer Bellary

SUB TREASURY
11 JUL 35
BELLARY

C.R.V. 677/30

Re-submitted with the record of enquiry.

I

2/- Earamma, widow of Salvanthi Bikkaji Rao, late Process Server District Munsif Court Bellary now resides in Mahratta Street of Bellary. She has three sons and two daughters. Out of the three sons the eldest Bheema Rao by name, is a major and has recently been employed as Process Server in the District Munsif Court Bellary. Elderly the two daughters is a major, and has been married, and she is now under the protection of her husband. The second daughter is a minor and not married yet.

3/. She is said to possess only 4 silver bangles and a bead necklace weighing half a tola. Gold is said to be of inferior sort. Both the silver & gold articles are valued for Rs 12/- only. She is said to own only one house bearing house no 172 in the fourth ward and this house is valued only for Rs 300/- It has been

mortgaged to one single Rao
of Rs 200/- and the mortgage
deed has been registered as no
1955 on 5-7-29 in the Bellary
Registrar's office. It is said
that She has inherited no
no other movable or immovable
on the enquiry it is understood
that the deceased has not insured
his life in any of the
Companies. He has to give a
loan of Rs 50/- in the Govt. Servants'
Co-operative Society Bellary.
It is also said that She has
to pay miscellaneous dues of
about Rs 70/- She is in a
very poor state and deserves
~~assistance~~ mercy at the
hands of Government.

II. Amina petitioner Hathimath
Bee by name resides in Cant
Bazaar Bellary. She is said to
work under the protection of one
Jahara Bee who is her
father's sister. It is said
that She has inherited no
of his property except a neck
lace of three Sovereigns worth
about Rs 40/- It is said that
~~She~~ the deceased belongs
to Pennikonda of Anantapur Dt.

and he joined his appointment
for the first time. His
father Ghouse Sahib by name
is said to be still living
at Penukonda. Enquiries
may kindly be caused to be
made there as to his properties
etc there: It is understood
that he has not got any
immovable property in
here.

3794

D Venkateshan
R.D. Bellary
15.x.30.

PDisC 3224/30-B1

Remitted to the Collector
of Bellary with the record
of enquiry made by the
Rev Inspector of Bellary.

2 I agree with the Rev Inspector's
report in respect of Examiner
Refusing Mashmathi Di,
further enquiries may be
kindly caused in Penukonda,
Anantapur Dt where Ghouse
Sahib, the father of Habeeb Sahib
is reported the living.

15.10.30
Secretary

R
17.X.30

1,000—7-2-30.

FINANCE (PENSION) DEPARTMENT.

Note for the Committee administering the Compassionate Grant.

Compassionate Gratuity Eramma *Widow of* Sawanthi Bilekoji

(1 Name and designation of the deceased ..	Sawanthi Bilekoji Rao, Process-Server, Dt Munsif's Court, Bellary.
(2) Date of death	7-8-1930.
(3 (a) Total service at the time of death ..	(a) About 12 years.
(b) Whether the deceased rendered meritorious service to Government.	(b). Fined Re 1 in 1923 and no other entry against him on record.
(c) Whether the deceased's death was due to special devotion to duty.	(c). No.
(4 Pay drawn at the time of death	Rs. 14-p.m + Re 1- officiating allowa
(5) Relationship of the applicant to the deceased	wife.
(6) Other dependents	2 minor sons and one minor unmarri daughter.
(7) Property and other source of income, if any.	Jewels (bangles and necklace) worth Rs. One house worth Rs. 300/- and mortgag Rs. 200 and no other property moveab immoveable. The petitioner is reported to have de amounting to Rs. 120 A major Son of the deceased has rece been employed as a Process-Server in Dt Munsif's court, Bellary.
(8 Recommendation of the Head of Department	The Dt Judge of Bellary recommends a gratuity.

2. The position of the Compassionate Grant is as follows:—

	Rs.
Total provision for the year ..	1,00,000.
Deduct—Amount sanctioned up-to-date ..	66,950.
Balance available ..	33,050

3. The revised rules regarding grant of compassionate gratuities are in G.O. No. 422, Finance (Pension), dated 13th June 1928.

4. Unless the total allotment is increased the average amount available for each case likely to be sanctioned in the current year is about Rs. 210.

The maximum amount admissible in the present case is Rs. 168 (= 12 months' pay)

9/1/31

Re 2-1-31 Under 8-1-31

C4

C1

M2

JOM 15/1/31

Please see the orders of the Committee on Franks

A draft order sanctioning Rs 168 – the maximum admissible under rule (6) of the Rules at (F) – is submitted for approval

16.1.31

16.1.31

16.1.31.

C4. 16/1

FINANCE (PENSION) DEPARTMENT

16/14.1

Abstract.

Pension -/Compassionate gratuity - Savanthi Bikkoji Rao Process-Server, Munsif's Court, Bellary — widow of - Sanctioned.

Read: Letter from the Dt Judge of Bellary No Dis 2/— dated 2nd Jany. 1930.

ORDER / MS. Pen.No. 73 dated 17.1.1931.

The Government/sanction the grant to Eramma, — widow of Savanthi Bikkoji Rao Process-Server of Munsif's Court, Bellary — of a compassionate gratuity of Rs. (168 —) One hundred and sixty eight only payable at the Bellary ~~Sub~~ Treasury.

2. The expenditure will be met from the appropriation of Rs.1,00,000 for 1930-31 under the head "45 e. - Superannuation allowances and pensions - Gratuities - ii. Compassionate Fund - Voted."

16/1/31.

To the Accountant General.
To the Dt Judge of Bellary.
To Eramma, widow of Savanthi Bikkoji Rao, Process Server, Maharatta Street, Bruspet, Bellary.

Dis 1717 District Munsif's Court
Doon. 19-12-30 B. Mary.
Dated 19.12.30.

In R.R.

M.N. Bangara. Asst to the
District Munsif

To,

The District Judge,

B. Mary.

Sir,

With reference to the District
Court Proceedings Dis. No. 3336 dated
13.12.30, I have the honour to send
herewith the Topic Registers of
Bikkoji Co. and Herbert Silva
late Proctors Servers of this Court.

I have the honour to be

Sir

Your most obedient

M. C. Bangara

District Munsif

R62

Certificate of Physical fitness.

I do hereby Certify that I have examined Sawanth Bilkaje a Candidate for employment as Pro-servant in the Judicial department and Cannot discover that he has any disease, Constitutional affection or bodily infirmity. His age is according to his own statement 30 years & by appearance about 30 years. I further certify that he has to his own marks of Vaccination (Revaccinated on 2.6.20)

Personal marks:—(1) An oval Scar 2" long situated on the anterior aspect of the Right thigh 1" above the ~~Rt Knee Joint~~ Rt Knee Joint.

(2) An irregular shaped scar situated on the lateral aspect of the Rt. leg nearly 6" below the Rt Knee Joint.

( ) left thumb Impression

Station. Bellary
Dated 3/6/1920

Name Lt Varaghese
Kanth
His signature as Lt Medical Service
Bellary

C.F. 211.

English and Telugu.

SERVICE BOOK

సర్వీసు పుస్తకము

OF

Name
పేరు Savantha Bilkhoji Rao

Race
జాతి Mahratta

Residence
జాతస్థలము Bellary

FATHER'S
తండ్రియొక్క

Name
పేరు Gundoji Rao

Residence
జాతస్థలము

Date of birth not known

Date of birth by the Christian era as nearly as can be ascertained.
ఎంతసరిగా తెలుసుకోగలుగునో అంతమట్టుకు క్రీస్తు అబ్దప్రకారం జనవతారీఖు

Age (30 years) 1890 as per medical certificate

THE ENTRIES IN THIS PAGE SHOULD BE RENEWED OR RE-ATTESTED AT LEAST EVERY
ఈపుటలో ప్రవేశించువాటిని ఆధమం ప్రతి ఆయిదు సంవత్సరములకు మారుమార్చి వ్రా
(ఎ), (బి) నిబంధనలలో చేయబడినది

1 ౧	2 ౨	3 3	4 ౪	5 ౫	6 ౬
Name. పేరు.	Race. జాతి.	Residence. వాసస్థలము.	Father's name and residence. తండ్రియొక్క పేరున్ను వాసస్థలమున్ను.	Date of birth by the Christian era as nearly as can be ascertained. ఎంతసంగా తెలుసు కోవీడు నూ ఆంతమట్టుకు క్రీస్తు ఆ ప్రకారం అనగ తారీఖు.	Exact height by measurement. కొలిచిచూచి నిజమైన కొలతలు వ్రాయుము.
Samantha Bikkoji Rao	Marathi	Bellary	Gundoji Rao	1876	5'. 7"

FIVE YEARS, AND THE SIGNATURES IN COLUMNS (8) AND (9) SHOULD BE DATED.
వ్రాయనై నాలసినది, లేక వాటిలో మళ్లి చేర్పులుచేసి యథార్థపరచనైనావలసినది,
సంతకములకు తారీఖు వేయవలసినది.

7 ౭ Personal marks for identification. ఆనవాళ్లివల్ల పొల్చడమునకు శరీరగుర్తులు.	8 ౮ Signature of (non-gazetted) Officer (నియామక ము మొదలై నవి గెజట్టు లో ప్రసిద్ధ పరచబడని) ప్రధ్యోగస్థుని సంతకము.	9 ౯ Signature and designation of the head of the office or other attesting Officer. ఆఫీసును వెద్ద ప్రధ్యోగస్థుని యొక్క, లేక చేర్పులు చేసి యథార్థ పరచే యితర ప్రధ్యోగస్థుని యొక్క సంతకమున్న ప్రధ్యోగపు పేరున్ను.
(1) A oval scar 2" long situated on the anterior aspect of the right thigh 1" above the right Knee joint (2) An irregular shaped scar situated on the lateral aspect of the right leg nearly 6" below the right Knee joint		

Certified that the finger prints below have been taken in my presence, and under my personal superintendence from the left hand of S. Bikkaji Rao whose services are entered in this book.

Name of Office Dist. Munsif's Court, Bellary

Station Bellary

Date 17-3-22

Dist. Munsif

Signature and designation of Head of office or other attesting officer.

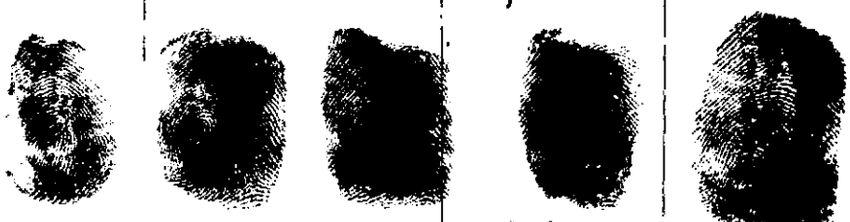
LEFT HAND.

Fourth Finger.	Third Finger.	Second Finger.	First Finger.	Thumb.

THE ENTRIES IN THIS PAGE SHOULD BE RENEWED OR RE-ATTESTED AT LEAST EVERY
ఈ పుటలో ప్రాసిపుండేవాటిని అధమం ప్రతి అయిదుసంవత్సరములకు ఒకసారి తిరిగి రుజ్వు
(ఎ), (ఎ) కలములలో చేయవలెను

1 ೧ Name. పేరు.	2 ೨ Race. జాతి.	3 3 Residence. వాసస్థలము.	4 ೪ Father's name and residence. తండ్రియొక్క పేరున్ను వాసస్థలమున్ను.	5 ೫ Date of birth by the Christian era as nearly as can be ascertained. ఎంతసరిగా తెలుసు కోవచ్చో ఆంగ్ల మట్టుకు క్రీస్తు శ్రీ ప్రకారం జనన కాలము.	6 ೬ Exact height by measurement in ఎంత చిహ్నాలు అనుసరించి ఎత్తు నిజముగా కొలువబడినదో ఆ చిహ్నాలు.
S. Bikkaji Rao.					

FIVE YEARS, AND THE SIGNATURES IN COLUMNS (8) AND (9) SHOULD BE DATED.
వ్రాయనైనా వలసినది, లేక వాటిలో మళ్లి చేర్పాలుచేసి యథార్థపరచనైనా వలసినది,
సంతకములకు తారీఖు వేయవలసినది.

7 ౭	8 ౮	9 ౯
Personal marks for identification. ఆనవాళ్లవల్ల పోల్చడమునకు శరీరగుర్తులు.	Signature of (non-gazetted) Officer. (నియామకము మొదలైనవి గెజట్టులోప్రసిద్ధపరచబడని) ఉద్యోగస్థుని సంతకము.	Signature and designation of the head of the office or other attesting Officer. ఆఫీసు పెద్దఉద్యోగస్థుని యొక్క, లేక చేర్పాలుచేసి యథార్థపరచే యితర ఉద్యోగస్థుని యొక్క సంతకమున్ను ఉద్యోగపు పేరున్ను.
		

1 ం	2 ౨	3 3	4 ౪	5 ౫	6 ౬	7 ౭	8 ౮
Name of appointment. ఉద్యోగపు పేరు.	Whether substantive or acting, and whether permanent or temporary. శాశ్వతమా, లేక బది యా, స్థిరమయిన దా, లేక మంగా మియా.	If acting, here state substantive appointment. బదిలీఅయితే శాశ్వతమైన ఉద్యోగ మును ఫలానిదని యిక్కడ తెలుపుము.	Pay. జీతము.	Acting allowance బదిలీ పనికి వచ్చే వర్తన.	Date of appointment నియామక తారీఖు.	Signature of (non-Gazetted) Officer. (గెజిటులో నియామకము చేయదగిన వి(ధి)ంచిన అధికారి) ఉద్యోగి పేరు సంతకము.	Signature and designation of the head of the office or other attesting Officer. ఆఫీసు పెద్ద ఉద్యోగి పేరు సంతకము, హోదా లేక ఇతర యథార్థపు యితర ఉద్యోగమును యిక్కడ సంతకము చేసిన్న ఉద్యోగి పేరున్న.
3° Class Pro. Servt. Dist. Mun: Court, Bellary	Offg. Subro.	-	7 -		10.9.18		
	vide Ft. Court No. 3433 with effect from the forenoon of the 8.9.18 Confirmed as 3 Grade Pro Servt, from						
	1.4.1920 as per order dated 17.4.20						
			2-13-8		as per G.O. No 4		
2° Grade Pro. Servt, Dist. Mun. Court, Bellary.	Sub. Pro. (as per order dated 14.10.20)	3 Grade Pro. Servt	1.4.		1.10.20		
3° Grade Pro Servt of the Dist: Mun: Court, Bellary	Permanent	-	Rs 13-5+	-	2.12.20		
This appointment is made by transfer Rules as per G.O. No. 847/22.4.20,							
20 వదవ							

9 ౯ Date of termination of appointment. ఉద్యోగము అంతమయిన తారీఖు.	10 ౧౦ Reason of termination (such as promotion, transfer, dismissal, &c.). (హెచ్చు ఉద్యోగమునకు పోవడము, వేర ఉద్యోగమునకు మారడము, ఉద్యోగములోనుండి తోసివేయబడడము వగైరావంటి) ఉద్యోగము అంతము కావడమునకు కారణము.	11 ౧౧ Leave taken, nature and duration of. పుచ్చుకొన్న రజా ఎలాంటిదనేదిన్ని యెంతకాలమువరకు అనేదిన్ని.	12 ౧౨ Signature of head of the office or other attesting Officer. ఆఫీసు పెద్ద ఉద్యోగస్థుని యొక్క, లేక చేబ్రాలు చేసి యథార్థపర చే యితర ఉద్యోగస్థుని యొక్క సంతకము.	13 ౧౩ Reference to any recorded punishment or censure, or reward or praise of the Officer. ఉద్యోగస్థుణ్ణి దండించినందుకుగాని ఖండించినందుకుగాని అతనికి బహుమానము యిచ్చినందుకుగాని అతణ్ణి పొగడినందుకుగాని విశేషమూలమైన సాధకము యేదైనా వున్నపక్షమునకు దాన్ని వ్రాయవలసినది.
				7-8-1930 10-9-1918 21-10-11 ✓
1) 97/-	12 a Rs Revised scale		from 1.4.1919.	
1.10.20	Promotion.		✓ Sd A. Muniff	
1.12.20	Exercise of the permanent increment		✓ Sd: A. Muniff.	
				Verified upto 31-3-21 ✓ Sd: A. Muniff

1 ೧	2 ೨	3 3	4 ೪	5 ೫	6 ೬	7 ೭	8 ೮
Name of appointment. ఉద్యోగపు పేరు.	Whether substantive or acting, and whether permanent or temporary. స్థాయిమా, లేక ఎది యియా, స్థిరమయిన దా, లేక హంగా మియా.	If acting, here state substantive appointment. అదిగా అయితే స్థాయిమైన ఉద్యోగము ఏలాసిదని యిక్కడ చెప్పవలెను.	Pay వేతనము.	Acting allowance అదిపై అనిక ఇచ్చిన.	Date of appointment నియామక తారీకు.	Signature of (non-gazetted) Officer. (గెజిటెడ్ కాని) ఉద్యోగస్థుని సంతకము.	Signature and designation of the head of the office or other attesting Officer. ఆఫీసు పెద్ద ఉద్యోగస్థుని గాని చేబ్రాంతుదారుని యొక్క గాని యిచ్చు ధృవీకరణ యొక్క సంతకము మున్సు ఉద్యోగపు పేరుమున్సు.
2nd Class Process Server, Dist. Munsif's Court, Bellary	Per.			Rs 14/-	under the Revised Service Order No. 30/4 dated 24/11/23		
1st Class Process Server, Dist. Munsif's Court, Bellary	Acting 2nd Class Process Server.		Rs 14/-	Re 1/-	1-4-1928		

NSR 1345

9 ౯ Date of termination of appointment. ఉద్యోగము అంతమయిన కారీఖు.	10 ౧౦ Reason of termination (such as promotion, transfer, dismissal, &c.). (కాచ్చు ఉద్యోగము నకు పోవడము, వేరే ఉద్యోగము నకు మారడము, ఉద్యోగములోనుండి తోసివేయబడడము వగైరావంటి) ఉద్యోగము అంతము కావడమునకు కారణము.	11 ౧౧ Leave taken, nature and duration of. ఎచ్చుకొన్న రజా ఏలానిదనేదిన్ని యెంతకాలమువరకు అనేదిన్ని.	12 ౧౨ Signature of head of the office or other attesting Officer. ఆఫీసు పెద్ద ఉద్యోగస్థుని యొక్క, లేక చేబ్రాలు చేసి యథార్థపరచే యితర ఉద్యోగస్థుని యొక్క సంతకము.	13 ౧౩ Reference to any recorded punishment or censure, or reward or praise of the Officer. ఉద్యోగస్థున్ని దండించినందుకుగాని ఖండించినందుకుగాని అతనికి బహుమానము యిచ్చినందుకుగాని అతన్ని పొగడినందుకుగాని లిఖితమూలమైన సాధకము యేదైనా వున్నపక్షమునకు దాన్ని వుదహరించడము.

31-3-22 Promotion to 1st grade Overseer Nov 1842. (acting)

Verified upto 31 3 1922

District Munsif

On Leave on half average salary is granted for one month from 8.3.23. (vide order dated 7.3.23) Joined his duty on 8.4.23.

Verified upto 31 3 23

District Munsif

Final one reminder for allowing the Judgment-debtor to have transaction with the decree holder after arrest as per order dated 1.9.23 (vide order dated 1.9.23 on the warrant in E.P. No. 982/23 in O.S. No 390/20)

IV

District Munsif

Leave on medical certificate for 2 months is granted from 27.9.23 to 26.11.23 as per order dated 10.10.23. Joined on the forenoon of 27.11.23

23/12

District Munsif

23/12

1 ೧	2 ೨	3 ೩	4 ೪	5 ೫	6 ೬	7 ೭	8 ೮
Name of appointment. ఉద్యోగపు పేరు.	Whether substantive or acting, and whether permanent or temporary. శాశ్వతమా, లేక బదిలీయా, స్థిరమయిన దా, లేక తాత్కాలికమా.	If acting, here state substantive appointment. బదిలీఅయితే శాశ్వతమైన ఉద్యోగము ఏదనియిక్కడ వ్రాయుము.	Pay. వేతనము.	Acting allowance బదిలీ పనికి వచ్చే వర్తన.	Date of appointment నియామక తారీకు.	Signature of (name of the) Officer. (ఈ ఉద్యోగానియామకము మీద చేసిన విన్నపరిచ్ఛేదము) ఈ ఉద్యోగస్థుని సంతకము.	Signature and designation of the head of the office or other attesting Officer. ఆఫీసు పెద్దఉద్యోగి గాని యొక్క, ఆ ఉద్యోగమునకు యధార్థమైన ఉద్యోగస్థుడని రుజువు కలిగించు ఇతర ఉద్యోగస్థుని సంతకము, ఉద్యోగపు పేరున్నూ.

9 ౯ Date of termination of appointment. ఉద్యోగము అంతమయిన తారీఖు.	10 ౧౦ Reason of termination (such as promotion, transfer, dismissal, &c.). (పొందుబుద్యోగము నకు పోవడము, వేరే వుద్యోగము నకు మారడము, వుద్యోగములోనుండి తోసివేయబడడము వగైరావంటి) వుద్యోగము అంతము కావడమునకు కారణము.	11 ౧౧ Leave taken, nature and duration of. పుచ్చుకొన్న రజా వగైరాదానేదిన్ని యెంతకాలమువరకు ఆనేదిన్ని.	12 ౧౨ Signature of head of the office or other attesting Officer. ఆఫీసు పెద్ద వుద్యోగస్థుని యొక్క, లేక చేబ్రాలుచేసి యథార్థపర చే యితర వుద్యోగస్థుని యొక్క సంతకము.	13 ౧౩ Reference to any recorded punishment or censure, or reward or praise of the Officer. ఉద్యోగస్థుణ్ణి దండించినందుకుగాని ఖండించినందుకుగాని అతనికి బహుమానము యిచ్చినందుకుగాని ఆతణ్ణి పొగడినందుకుగాని విశిష్టమూలమైన సాధకము యేదైనా వున్నపక్షమునకు దాన్ని వ్రాయవలెను.

Verified upto 31 12 23

15 days' leave was granted from 11.6.25 as per order dated 10.6.25. Joined on the forenoon of 26.6.25.

Dy. Municipal Engineer 24/1/24

Verified upto 31 3 25

District Municipal Engineer 22.4.25

Dy. Municipal Engineer 30/6/25

Leave on half average salary for one month from 11.8.25 was granted (Circle order dated)

Services verified upto 31-12-25 from Pay bills & acquittance Rolls.

Dy. Municipal Engineer 23/11/26

Leave without allowances for 2 months is granted from 16-2-26 to 15-4-26.

Dy. Municipal Engineer

Services verified upto 31-12-26 from pay bills & acquittance Rolls.

Dy. Municipal Engineer 13/1

Period of absence without leave is treated to be leave without allowances from 16-4-26 to 14-6-26. Paid to duty on 15-6-26 forenoon.

Dy. Municipal Engineer

Services verified upto 31-12-27 from Pay bills & acquittance Rolls.

Dy. Municipal Engineer

1 ೧	2 ೨	3 ೩	4 ೪	5 ೫	6 ೬	7 ೭	8 ೮
Name of appointment. ఉద్యోగపు పేరు.	Whether substantive or acting, and whether permanent or temporary. శాయమూ, లేక బదిలియూ, స్థిరమయిన దా, లేక హంగామియూ.	If acting, here state substantive appointment. బదిలీఅయితే శాయమైన ఉద్యోగము ఏలానిదని యిక్కడ వ్రాయుము.	Pay. వేతనము.	Acting allowance బదిలీ పనికి వచ్చే వర్తన.	Date of appointment నియామక తారీఖు.	Signature of (non-gazetted) Officer. (గెజిటులో లేని) నియామకము చేయవలసిన అధికారి సంతకము	Signature and designation of the head of the office or other attesting Officer. ఆఫీసు పెద్దఅధికారి సంతకమును హోదాను యిక్కడ వ్రాయవలెను లేక అట్టి అధికారి చేసిన ధృవీకరణ.

9 ౯ Date of termination of appointment. ఉద్యోగము అంతమయిన తారీఖు.	10 ౧౦ Reason of termination (such as promotion, transfer, dismissal, &c.). (వొచ్చు ఉద్యోగము నకు పోవడము, వేరే ఉద్యోగము నకు మారడము, ఉద్యోగములోనుండి తోసివేయబడడము వగైరావంటి) ఉద్యోగము అంతము కావడమునకు కారణము.	11 ౧౧ Leave taken, nature and duration of. పుచ్చుకొన్న రజా వలానిదనేదిన్ని యెంతకాలముపరకు అనేదిన్ని.	12 ౧౨ Signature of head of the office or other attesting Officer. ఆఫీసుపెద్ద ఉద్యోగస్థుని యొక్కగాని లేక చేవ్రాలుచేసి యథార్థపరచే యితర ఉద్యోగస్థుని యొక్క సంతకము.	13 ౧౩ Reference to any recorded punishment or censure, or reward or praise of the Officer. ఉద్యోగస్థుణ్ణి దండించినందుకుగాని ఖండించినందుకుగాని ఆతనికి బహుమానము యిచ్చినందుకుగాని ఆతణ్ణి పొగడినందుకుగాని విశిష్టమూలమైన సాధకము యేదైనా ఉన్నపక్షమునకు దాన్ని వ్రాయడము.
		Leave on medical certificate on full average salary for 4 months from 28-8-1929 is granted. Dr. Municipal Health Officer. 28-12-29.		Verified upto 31-12-28 from Daybills and acquittance rolls Dr. Municipal
		Leave on medical Certificate on average salary for three months from 15.7.30 is granted Dr. Municipal Health Officer 23/7		Services verified from Daybills & acquittance rolls ab 4-1-30 Dr. Municipal Health Officer
				Reported to have died on 7.8.30 Dr. Municipal Health Officer

1 ౧	2 ౨	3 3	4 ౪	5 ౫	6 ౬	7 ౭	8 ౮
Name of appointment. ఉద్యోగపు పేరు.	Whether substantive or acting, and whether permanent or temporary. శాశ్వతమా, లేక బదిలీయా, స్థిరమయిన దా, లేక మంగా మియా.	If acting, here state substantive appointment. బదిలీఅయితే శాశ్వతమైనఉద్యోగము ఫలానిదని యిక్కడ వ్రాయము.	Pay. జీతము.	Acting allowance. బదిలీ పనికి వచ్చే వర్తన.	Date of appointment. నియామక తారీఖు.	Signature of (non-gazetted) Officer. (గెజిట్టులో నియామకము లు మొదలైన వి ప్రసిద్ధపరిచ బడని) ఉద్యోగస్థుని సంతకము.	Signature and designation of the head of the office or other attesting Officer. ఆఫీసు పెద్దఉద్యోగస్థునియొక్క, లేక చేబ్రా చేసి యథార్థపరచి యిచ్చిన ఉద్యోగస్థుని యొక్క సంతకమున్ను ఉద్యోగపు పేరున్ను.

FORM No. 9.

LEAVE ACCOUNT

(1) Duty.					(2) Leave earned.			(3) Leave at credit (2 + 7).			LEAVE (4) On average pay.				
From	To	Y.	M.	D.	Y.	M.	D	Y.	M.	D.	From	To	Y.	M.	D.
10-9-1918	31-12-1921	3	3	22											
Total duty		3	3	22											
1/12 of total duty		-	-	-	-	3	9								
C.L. earned					-	-	-								
	Total				-	3	9								
Leave credit on 1-1-1922		-	-	-	-	-	-	-	3	9					
1-1-1922	7-3-23	1	2	7	-	1	12	-	4	21					
8-4-23	26-9-23	-	5	19	-	-	17	-	3	23	27-9-23	26-11-23 (Leave on sick certf.)	-	2	-
27-11-1923	10-6-25	1	6	15	-	1	25	-	4	18					
26-6-1925	10-8-25	-	1	16	-	-	4	-	4	22					
11-9-1925															

OF Bikkoji Row.

14,055—29-7-22. (5)

TAKEN.

(5) On half or quarter average pay.							(6)			(7)			(8)
From	To	Actual period (*a*).			Period converted to leave on average pay (*b*).			Total 4+5 (*b*).			Balance (3—6).			Signature of attesting Officer.
		Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	
8-3-23	7-4-23	—	1	—	—	—	15	—	—	15	—	4		
—	—	—	—	—	—	—	—	—	—	—	—	2	23	
11-6-25	25-6-25	L. W. A.			—	—	—	—	—	—	—	4	18	
11-8-25	10-9-25	—	1	—	—	—	15	—	—	15	—	4	7	

M
Dt. Munsif
etc

Instructions for filling up Form No. F.R. 9-A.

1. The account is to be maintained in terms of leave on average pay. For this purpose, actual periods of leave taken on half or quarter average pay as entered in column 13 should be divided by two and posted in column 14.

2. In the case of officers who were subject to the Civil Service Regulations leave rules before they elected the Fundamental Rules, the account should commence with an opening entry in columns 4, 5, 6, 7, 8, 11, 13, 14, 15, 16, 17 and 18. The words 'Due on (date of coming under the Fundamental Rules)' should be written across columns 1, 2 and 3 and against these words credit under Rule 77 (*b*) (*ii*) (1) should be given in column 4 and column 6 and that under Rule 77 (*b*) (*ii*) (2) and Rule 77 (*e*) in column 5 and column 7 while debit for commuted furlough taken under the old leave rules should be given in column 11 and that under Rule 78, Note (2) (*i*) (*a*), in column 13, one half of the latter being entered in column 14. The sum total of the entries in columns 6 and 7 and in columns 11 and 14 should be entered in columns 8 and 15 respectively. The difference between the entries in columns 8 and 15 should be entered in column 18 and the entry in column 4 or 6 should be repeated in column 16 while the entry in column 5 or 7 minus the sum total of the entries in columns 11 and 14 should be shown in column 17.

3. When a Government servant applies for leave, columns 1 to 8 should be filled up. Columns 1, 2 and 3 should show the Government served under and the period of duty up to the date preceding that on which the Government servant intends to go on leave, and columns 4 and 5 should each show $\frac{1}{11}$th of this period (but see Note 2 below), the sum total of the two entries representing the period of leave (*i.e.*, $\frac{2}{11}$ths of duty) earned under Rule 77 (*b*) (*ii*) (3). To the new entry in column 4 should be added the last entry in column 16 and the resultant figure should be posted in column 6; similarly to the new entry in column 5 should be added the last entry in column 17 and the resultant figure should be posted in column 7. The total of the entries in columns 6 and 7 will be shown in column 8.

When columns 1 to 8 have been posted, column 8 will show the *maximum* amount of leave which may be granted *in terms of leave on average pay* [but see Rule 81 (*d*)] to a Government servant on the date on which he intends to go on leave. The *maximum* amount of leave *on average pay* which may be granted on that date with medical certificate or out of India and Ceylon will be the sum total of the last entry in column 6 and the unspent balance of 'one year' limited to 8 months at a time, provided this sum total is covered by the period entered in column 8; in the case of leave in India or Ceylon without medical certificate, the maximum will be the last entry in column 6, limited to 4 months at a time. The limits of 8 and 4 months may be exceeded as provided in the note to Fundamental Rule 81 (*b*).

4. When a Government servant returns from leave, columns 9 to 18 should be filled up. The period of leave taken on average pay should be entered in columns 9, 10 and 11, that taken on medical certificate or spent elsewhere than in India or Ceylon should be entered in column 11 till the limit of "one year" is reached and thereafter in column 10. The actual periods of leave on half or quarter average pay (together with leave on subsistence grant under the note to Fundamental Rule 88) and overstayal of leave (vide Fundamental Rule 73) should be entered in column 13 and one half of it in column 14.

Note 1.—Leave on average pay taken under the Fundamental Rules in India without medical certificate in excess of the last entry in column 6 before the deletion of '*plus* one year' from Rule 81 (*b*) (*ii*) should be entered in column 11.

Note 2.—If the leave taken exceeds the amount at credit, the excess representing leave not due but granted under Rule 81 (*c*) (*i*) and (*ii*) should be shown in red ink in column 17.

5. The total period of leave in terms of leave on average pay taken in a Government servant's whole service as entered in column 15 should not exceed the privilege leave credited to him in column 4 on his coming under the Fundamental Rules *plus* all periods of leave subsequently entered in that column *plus* $2\frac{1}{2}$ years.

6. When a Government servant is transferred to service under another Government, a separate account should be opened in this form for showing the leave earned under that Government and the leave the cost of which is debited to that Government. This account will be in addition to the main leave account which must be a complete record of all leave earned and taken under these rules throughout his service.

Note 1.—If during the period of duty prior to a Government servant's going on leave he has served under two or more Governments, the period of duty and the leave earned under each Government should be shown in separate lines in columns 1 to 5 and the sum total of the new entries in column 4 and the last entry in column 16 should be posted in column 6 and of those in column 5 and the last entry in column 17 in column 7, the total of the entries in columns 6 and 7 being shown in column 8.

Note 2.—The sum total of the entries in column 5, inclusive of the opening entry mentioned in instruction No. 2, should not exceed $2\frac{1}{2}$ years [Rule 81 (*a*) (*ii*)], and no entry should be made in this column when this limit of $2\frac{1}{2}$ years is reached.

F.R. 9-A. Ordinary Leave Rules.

LEAVE ACCOUNT

Date of commencement of service 10-9-1918.

Date of contract, if any Nil

Duty.			Leave earned.						Leave at credit.										
			1/11th of duty subsequent to coming under Fundamental Rules. [Rule 81 (6) (ii).]			Balance of 1/11th of duty subsequent to coming under Fundamental Rules.			1/11th of duty subsequent to coming under Fundamental Rule (Cols. 16+4.)			Balance of 1/11th of duty subsequent to coming under Fundamental Rules. (Cols. 17+5.)			Total. (Cols. 6+7).			Date.		
1	2		3			4			5			6			7			8			9		
Government served under.	From	To	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	F.		T.
Queen	1-1-1922.										-39						-39			-39			
	1-1-22	7-8-23	1	2	7			-3			-19			-3			-418			-421			
	8-4-23	26-9-23		5	19			-1			-16			-4			-419			-423	27-9-23	26-11-23	
	27-11-23	10-6-25	1	6	15			-4			-121			-8			-410			-418			
	26-6-25	10-8-25		1	16			-			-4			-8			-414			-422			
	11-9-25	15-2-28	2	5	5	0	0	7	0	2	20			-15			-619	0	7	4			
	5-6-28	28-8-29	1	2	23	0	0	3	0	1	11			-18	0	8	0	8	18	28-8-29.			

OF Boikkoji Row.

Date of attaining the age of 55/60 years _____

Date of coming under Civil Leave Rules _____

Leave taken.														Balance (on return from leave).							
average pay.						On half or quarter average pay.															
Against entries in Col. 6.			Against limit of one year for leave on medical certificate and leave spent elsewhere than in India or Ceylon. Fundamental Rule 81 (b) (ii).]			Dates		Actual period			Actual period amended up to period in terms of leave on average pay.			Total. (Cols. 10 + 11 + 14.)			Of leave equivalent to $\frac{1}{11}$th of duty subsequent to coming under Fundamental rule 81 (i) (ii) (Cols 6–10)			Of leave equivalent to balance of $\frac{1}{11}$ths of duty subsequent to coming under Fundamental Rules. (Cols. 7—11 + 14.)			Total. (Cols. 8 — 15.)			Remarks
10			11			12		13			14			15			16			17			18			19
Y.	M.	D.	Y.	M.	D.	From	To	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	
																				—	3	9	—	3	9	
						8.3.23	7-4-23	—	1	—	—	—	15	—	—	15	—	—	3	—	4	3	—	4	6	
			—	2	—	-	-	-	-	-	-	-	-	—	2	—	—	—	4	—	2	19	—	2	25	
						11-6-25	25-6-25	L.W.A.			—	—	—	—	—	—	—	—	8	—	4	10	—	4	18	
						11.8.25	10.9.25	—	1	—	—	—	15	—	—	15	—	—	8	—	3	29	—	4	7	
						16.2.28	4.6.28	L.W.A.	—	—	—	—	—	—	—	—	—	—	15	—	6	19	—	7	4	Difficult